



## Cambridge City Council

### COMMUNITY SERVICES SCRUTINY COMMITTEE

**To: Scrutiny Committee Members:** Moghadas (Chair), Ratcliffe (Vice-Chair), Austin, Baigent, Reid, Reiner, Sarris and Sinnott

**Alternates:** Councillors Robertson and Moore

**Executive Councillor for Community, Arts and Recreation:**  
Councillor Johnson

**Executive Councillor for City Centre and Public Places**  
Councillor O'Reilly

*Despatched: Monday, 6 October 2014*

**Date:** Thursday, 16 October 2014

**Time:** 2.30 pm

**Venue:** Committee Room 1 & 2 - Guildhall

**Contact:** Toni Birkin

**Direct Dial:** 01223 457013

### AGENDA

#### 1 APOLOGIES

To receive any apologies for absence.

#### 2 DECLARATIONS OF INTEREST

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal Services **before** the meeting.

#### 3 MINUTES *(Pages 7 - 28)*

To approve the minutes of the meeting of 11<sup>th</sup> July 2014. *(Pages 7 - 28)*

#### **4 PUBLIC QUESTIONS (SEE INFORMATION BELOW)**

#### **5 INFORMATION ITEM: NORTH WEST COMMUNITY FORUM - APPOINTMENT OF CHAIR AND DEPUTY (Pages 29 - 30)**

##### **Items for decision by the Executive Councillor, without debate**

These Items will already have received approval in principle from the Executive Councillor. The Executive Councillor will be asked to approve the recommendations as set out in the officer's report.

There will be no debate on these items, but members of the Scrutiny Committee and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

##### **Items for debate by the Committee and then decision by the Executive Councillor**

These items will require the Executive Councillor to make a decision *after* hearing the views of the Scrutiny Committee.

There will be a full debate on these items, and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

<b>Decisions for the Executive Councillor for Community, Arts and Recreation</b>
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##### **Items for debate by the Committee and then decision by the Executive Councillor**

#### **6 PROJECT APPRAISAL - ARU/HOWES PLACE SPORTS GROUND** Recreation Services Manager (Pages 31 - 40)

#### **7 REVIEW OF NEIGHBOURHOOD COMMUNITY PROJECTS (NCP'S)** Head of Community Development (Pages 41 - 76)

#### **8 REVIEW OF OUTDOOR AND OTHER ENTERTAINMENT EVENTS** Head of Arts and Recreation (Pages 77 - 86)

<b>Decisions for the Executive Councillor for City Centre and Public Places</b>
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##### **Items for debate by the Committee and then decision by the Executive Councillor**

- 9 **OUTCOMES OF THE CONSULTATION ON A NEW MANAGEMENT PLAN FOR COLDHAM'S COMMON** Streets and Open Spaces Asset Manager *(Pages 87 - 184)*
- 10 **A FUTURE MODEL FOR TOURISM FOR CAMBRIDGE AND THE SURROUNDING AREA** Head of Tourism & City Centre Management *(Pages 185 - 218)*
- 11 **S106 PRIORITY-SETTING AND DEVOLVED DECISION MAKING** Urban Growth Project Manager *(Pages 219 - 250)*
- 12 **LOCAL CENTRES IMPROVEMENT PROGRAMME - OUTCOME OF AUDIT** Urban Design and Conservation Manager *(Pages 251 - 294)*
- 13 **ENVIRONMENTAL IMPROVEMENT CAPITAL PROGRAMME REVIEW** Project Delivery & Environment Manager *(Pages 295 - 312)*
- 14 **PROPOSALS FOR A SUSTAINABLE BUSINESS MODEL FOR CAMBRIDGE'S BEREAVEMENT SERVICES** Head of Specialist Services *(Pages 313 - 322)*

The public is likely to be excluded during any discussion on the confidential Part 2 of Appendix 1 and Appendices 2 and 3 by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

*(Pages 313 - 322)*

# Information for the Public

## Location

The meeting is in the Guildhall on the Market Square (CB2 3QJ).

Between 9 a.m. and 5 p.m. the building is accessible via Peas Hill, Guildhall Street and the Market Square entrances.

After 5 p.m. access is via the Peas Hill entrance.

All the meeting rooms (Committee Room 1, Committee 2 and the Council Chamber) are on the first floor, and are accessible via lifts or stairs.

## Public Participation

Some meetings may have parts that will be closed to the public, but the reasons for excluding the press and public will be given.

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the day before the meeting.

Speaking on Planning or Licensing Applications is subject to other rules. Guidance for speaking on these issues can be obtained from Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

Further information about speaking at a City Council meeting can be found at;

<https://www.cambridge.gov.uk/speaking-at-committee-meetings>

Cambridge City Council would value your assistance in improving the public speaking process of committee meetings. If you have any feedback please contact Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

**Filming, recording and photography**

The Council is committed to being open and transparent in the way it conducts its decision making. The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.

Anyone who does not want to be recorded should let the Chair of the meeting know. Those recording meetings are strongly urged to respect the wish of any member of the public not to be recorded.

**Fire Alarm**

In the event of the fire alarm sounding please follow the instructions of Cambridge City Council staff.

**Facilities for disabled people**

Level access to the Guildhall is via Peas Hill.

A loop system is available in Committee Room 1, Committee Room 2 and the Council Chamber.

Accessible toilets are available on the ground and first floor.

Meeting papers are available in large print and other formats on request prior to the meeting.

For further assistance please contact Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

**Queries on reports**

If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk).

**General  
Information**

Information regarding committees, councilors and the democratic process is available at <http://democracy.cambridge.gov.uk/>

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App**

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<http://www.moderngov.co.uk/our-solutions/tablet-app-paperless-meetings>